

# Community Project Funding Resource Guide

Updated: March 2022



#### Dear Friend.

I am happy to share this resource guide regarding how to properly request Community Project Funding through the annual appropriations process. It is my hope that this guide will answer questions you may have to ensure a smooth and seamless process. As your representative in D.C., my office and I are committed to creating an equitable and transparent process that will be beneficial to the Hudson Valley.

In fiscal year 2022, I secured \$19.5 million for ten Community Projects across our district. These projects included investments in clean drinking water infrastructure, public safety, community development, and health care. The Community Project Funding process can produce real results and fund impactful projects in our communities and I'm looking forward to supporting additional local projects in FY2023.

In this guide, you will find an overview of the Appropriations process, the Community Project Funding process, answers to many frequently asked questions, my staff contact information, and a brief overview of alternate federal funding sources.

My team and I are looking for your recommendations on Community Project Funding requests that will benefit residents of New York's 18<sup>th</sup> Congressional district. These projects should fill a clear and present need in the community, be administered by local government or eligible nonprofit leadership, and enjoy significant support from the community.

As you prepare your requests, please keep in mind that my office will receive far more Community Project Funding requests than can be fulfilled. As a result, many deserving, appropriate, and eligible projects will not be provided direct federal assistance in FY2023. That is why it is extremely important that every project and requestor pursue other grant and federal/state/local funding opportunities where available. My team and I are here to assist you in these processes.

Thank you again for your interest in this year's Community Project Funding process. My staff are ready to assist you if issues arise. I look forward to working with you to bring needed federal resources to New York's 18<sup>th</sup> Congressional district.

Sincerely,

Sean Patrick Maloney Member of Congress

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# **Staff Contact List**

To submit FY 2023 <u>programmatic and language appropriations requests</u>, please email <u>Austin.Yager@mail.house.gov</u> to request our submission form.

The deadline to submit a programmatic or language request for FY 2023 is **COB Friday**, **April** 15, 2022.

Please submit all **FY 2023 Community Project Funding Requests** through my office's form at <a href="https://forms.gle/DBo9TVUb8Kedy2AV6">https://forms.gle/DBo9TVUb8Kedy2AV6</a>

The deadline to submit a Community Project Funding request is COB Friday, April 15, 2022.

For specific questions, please reach out to my staff below:

#### **Ernest Klepeis, District Director**

• Ernest.Klepeis@mail.house.gov

#### **Brynna Trumpetto, Grants Director**

• Brynna.Trumpetto@mail.house.gov

#### **Austin Yager, Legislative Director**

• Austin.Yager@mail.house.gov

# Overview of the Appropriations Process

Each year, the United States Congress considers and enacts annual appropriations bills, which provide the federal government with the funding it needs to operate. These bills fund numerous activities, including government operations, medical research, national defense, infrastructure, and education.

As your representative in Congress, I want to ensure that the federal government invests in the policies and programs that help our communities thrive. That's why it's important I hear directly from you about what our federal budget should prioritize.

You or your organization may submit programmatic or language requests. Programmatic requests include funding for specific federal programs that are important to you or your organization. Language requests include specific policy directives to federal agencies.

We ask that you submit your programmatic or language requests by our April 15<sup>th</sup> deadline. You and your organization should begin developing your request well in advance to ensure that your request is submitted properly and tailored to the needs of your project. As you develop your request, please feel free to contact my staff and use this resource guide to ensure your project request meets all requirements.

To submit a request, please email <u>Austin.Yager@mail.house.gov</u> or request a Community Project by visiting <a href="https://forms.gle/DBo9TVUb8Kedy2AV6">https://forms.gle/DBo9TVUb8Kedy2AV6</a>. We cannot guarantee that requests submitted after the deadline noted on my form will be considered. If you have problems or questions while completing these forms, please feel free to contact my staff. My staff is unable to forward request forms to other Congressional or Senate offices.

My team will review each request. The entire appropriations process can take several months. Appropriations bills approved by the House Appropriations Committees must be agreed to by both houses of Congress and signed into law by the President before the end of the fiscal year on September 30th; however, the process often extends beyond this date.

Your patience during this lengthy and arduous process is greatly appreciated.

# Overview of the Community Project Funding Process

For the second year in a row, the House Appropriations Committee will be accepting Community Project Funding requests for Fiscal Year 2023. These requests will be funded through the numerous government funding bills.

My staff and I are looking forward to recommending important local projects for federal funding this year. However, it is important that you know how this process will work.

First, you should know that my team and I expect to receive hundreds of requests for funding. While it's my goal to fund as many projects as possible, **Members of Congress can only submit fifteen requests to fund Community Projects**, and we cannot guarantee what will be funded.

Second, it is important that any request you make satisfies **every** requirement laid out by the House Appropriations Committee. Most importantly, each request must include demonstrated community support. You will be required to submit evidence of community support, including (but not limited to):

- ✓ Letters of support from elected community leaders
- ✓ Press articles highlighting the need for the specific project
- ✓ Resolutions passed by local/county/state governments
- ✓ Projects listed on community development plans, state intended use plans, and other publicly available planning documents
- ✓ Support from local newspaper editorial boards, etc.

#### Additional requirements are listed below:

- ✓ No funds can be used by for-profit recipients.
- ✓ Matching funding must be available for each project from the state/local government (matching funding does NOT have to be in-hand, but officials must have a plan to meet this requirement).
- ✓ Each project is funded only for FY 2023.

In the interest of transparency, all Members are required to post all Community Project Funding requests submitted to the Committee on their public website. The posting will include the name of the proposed recipient, the address, the amount of the request, and an explanation of the purpose and justification for the use of taxpayer funds.

To submit a request, please visit <a href="https://forms.gle/DBo9TVUb8Kedy2AV6">https://forms.gle/DBo9TVUb8Kedy2AV6</a>. We ask that you submit your request by our **April 15**th deadline.

# Community Project Funding Eligible Accounts

# Agriculture Subcommittee

NOTE: Any recipients of CPFs that are funded in the FY2023 bill will need to apply to USDA for the award. The application will be reviewed for compliance prior to official award, but will not be competitively scored against other applications.

## Department of Agriculture

#### Community Facilities Grants

Grants to purchase, construct, or improve essential community facilities, to purchase equipment, and pay other related project expenses. Essential community facilities include, but are not limited to:

- healthcare facilities
- public facilities
- public safety measures

- educational services
- other community support services.

Examples of eligible projects include:

- medical or dental clinics
  - towns halls
  - courthouses
  - childcare centers

- police or fire departments
- public works vehicles
- distance learning equipment.

Any project must serve a rural area as specified in 7 CFR 3570.53 (rural areas including cities, villages, townships and Federally Recognized Tribal lands with no more than 20,000 residents), and the request must demonstrate community support. Applicants should ensure that their request provides the fullest description of the project as possible. The Committee requires details on all proposed uses of funds, activities that will occur, timeline, and detailed information on the complete service territory, including median household income of the proposed project.

Please review all program regulations carefully, most notably:

- Cost share requirements. The Community Facilities program has a cost share calculated on a graduated scale. The applicant should be aware of any cost share as documented in 7 CFR 3570.63(b).
- Credit Elsewhere Test. Applicant shall certify they cannot finance the project from their own resources and credit is not otherwise available on reasonable terms from non-Federal sources.

Community Facilities grants generally cannot be used to pay initial operating expenses or annual recurring expenses, refinance existing debt, pay interest, build or repair facilities in non-rural areas, or pay for construction costs of facilities that will be used for commercial rental space. The State Rural Development Office is a valuable resource to answer program questions, including eligibility.

For FY2022, the average CPF funding level was just over \$1 million. The Committee will consider higher project requests for FY 2023. However, projects requesting significantly more than that average may be more difficult to fund and funding will depend on program demand and other variables.

#### ReConnect Program

ReConnect broadband pilot grants facilitate broadband deployment in rural areas. Grants funds can be used for the costs of construction, improvement, or acquisition of facilities and equipment needed to provide broadband service to rural areas without sufficient broadband access.

The area must meet be rural and lack sufficient access to broadband service - defined as:

- A rural area is any area which is not located within a city, town, or incorporated area that has a population of greater than 20,000 inhabitants.
- Sufficient access to broadband is defined as greater than 90% of any rural area in which households have fixed, terrestrial broadband service delivering at least 25 Mbps downstream and 3 Mbps upstream. USDA will verify all speeds in regions applied for under this account.
- Mobile and satellite services will not be considered in making the determination of sufficient access to broadband.

Stand-alone middle-mile projects are not eligible under the ReConnect Program. However, middle-mile facilities are eligible if they are needed to bring sufficient broadband service to all premises in the area. Applicants are strongly encouraged to include information in their requests, such as the number of households, businesses, or farms will be served in the area, what the performance of the service to be offered will be, and whether healthcare or educational facilities will be served.

For FY2022, the average ReConnect CPF award was nearly \$2 million. The Committee will consider higher project requests for FY2023. However, projects requesting significantly more than that average may be more difficult to fund and funding will depend on program demand and other variables.

Additionally, when submitting a request, applicants are reminded that all policies and procedures apply, including environmental and related reviews and the cost share requirement of 25% of the overall project cost. Policies and procedures can be found at <a href="https://go.usa.gov/xexPT">https://go.usa.gov/xexPT</a>

#### Agricultural Research Service, Buildings and Facilities

The Agricultural Research Service (ARS) owns and operates laboratories and facilities across the United States. Facility requests must be for ARS-owned facilities or for facilities that will enhance ongoing ARS work. Requests can assist in the acquisition of land, construction, repair, improvement, extension, alteration, and purchase of fixed equipment or facilities as necessary to carry out the agricultural research programs of the Department of Agriculture.

Applicants are strongly encouraged to provide details on the research to be conducted, why the research is a high priority, as well as details on the modernization and why it is critical in carrying out the research. Requests for ARS-owned facilities will be given priority for funding.

https://www.ars.usda.gov/about-ars/

#### Distance Learning and Telemedicine Grants

The Distance Learning and Telemedicine program (DLT) helps rural residents better utilize the enormous potential of modern telecommunications and the internet for education and healthcare, two critical components of economic and community development. The DLT program helps rural communities acquire the technology and training necessary to connect educational and medical professionals with students, teachers, and patients in rural areas.

#### Grants may be used for:

- audio and video equipment
- broadband facilities that support distance learning or telemedicine (not actual broadband)
- computer hardware or network components/software
- and acquisition of instructional programing.

All requests are subject to all the regulations governing the program which can be found at 7 CFR Part 1734. **The program requires a 15% match that cannot come from another federal source**. The State Rural Development Office is a valuable resource to answer program questions, including eligibility.

Competitive awards typically range from \$50,000 to \$1,000,000 and the Committee will consider projects in this range. This a new account for the FY2023 House process; in FY2022, the average Senate CPF in this account was \$359,000. Applicants are strongly encouraged to provide as much detail as possible on how the award will be utilized, what equipment of service will be acquired and any information on population(s) served. The program is intended to serve rural areas with populations of 20,000 or less.

#### Natural Resources Conservation Service, Conservation Operations

The Natural Resources Conservation Service (NRCS) supports private landowners, conservation districts, and other organizations to conserve, maintain, and improve the Nation's natural resources. Conservation Operations has four major program components:

- 1) Conservation Technical Assistance
- 2) Soil Survey
- 3) Snow Survey and Water Supply Forecasting
- 4) and Plant Materials Centers.

#### Examples of specific objectives include:

- reduce soil erosion
- improve soil health
- enhance water supplies
- improve water quality

- increase wildlife habitat
- and reduce damage caused by floods and other natural disasters.

The Subcommittee will not consider urban agriculture proposals this year as part of CPFs in Conservation Operations.

Applicants are strongly encouraged to provide details on the work to be done, including if the project will conduct surveys, investigations, or research, and if there is a plan to publish the results of any such work. Applicants should also describe any preventive measures to be taken, such as engineering operations, methods of cultivation, or changes in use of land.

was \$1.1 million. The Committee will consider higher project requests for FY2023. However, projects requesting significantly more than that average may be more difficult to accommodate and will depend on program demand and other variables.							

# Commerce, Justice, and Science Subcommittee

# Department of Justice

State and Local Law Enforcement Assistance - Byrne Justice Assistance Grant (JAG)

Byrne JAG Grants assist state, local, and tribal law enforcement efforts to prevent crime, improve the criminal justice system, provide victims' services, and other related activities. Community projects funded under this category must comply with the requirements cited in JAG statutes and be consistent with U.S. Department of Justice guidance for the program. Below are the links to the Department's guidance and frequently asked questions regarding Byrne-JAG:

- https://bja.ojp.gov/program/jag/overview
- https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/jag-faqs.pdf

The Committee encourages community project funding designed to help improve police-community relations. Historically, the Committee has not funded building construction or renovation as part of community project funding under this account.

The median award in this account for FY2022 was \$500,000. The Committee may consider similar or higher project amounts for FY2023. Projects of a modest size are more likely to receive full funding than exceedingly high requests.

#### Community Oriented Policing Services (COPS) - Technology and Equipment

Funding will be provided for COPS Technology and Equipment (COPS Tech) community project grants for State, local, and tribal law enforcement to develop and acquire effective technologies and interoperable communications that assist in investigating, responding to, and preventing crime, provided that such equipment meets the applicable requirements of the National Institute of Standards and Technology (NIST) Office of Law Enforcement Standards (OLES).

The median award in this account for FY2022 was \$520,000. The Committee may consider similar or higher project amounts for FY2023. Projects of a modest size are more likely to receive full funding than exceedingly high requests.

This funding will allow recipients the opportunity to establish and enhance any of a variety of technical equipment and/or programs to encourage the continuation and enhancement of community policing efforts within their jurisdictions. These projects should help improve police effectiveness and the flow of information among law enforcement agencies, local government service providers, and the communities they serve.

Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account. Recipients of community project funding under this account may not subgrant to other organizations or agencies.

# Department of Commerce

NIST Scientific and Technical Research and Services (STRS)

Funding must be for activities consistent with and supportive of NIST's mission and within its authorities, such as STEM education activities, scientific research, or other activities that support American manufacturing and industry.

The median award in this account for FY2022 was \$1,250,000. The Committee may consider similar or higher project amounts for FY2023. Projects of a modest size are more likely to receive full funding than exceedingly high requests.

This account does not fund vehicles or building construction or renovation.

#### NIST Construction of Research Facilities—Extramural Construction

This account funds the construction and renovation of research facilities, provided that such facilities will be used in a manner that is aligned with and supportive of the mission of NIST.

The median award in this account was \$10 million in FY2022, but this account was not open to community project funding in the House in FY2022. The Committee may consider **lower** project amounts for FY2023, and any caps will be determined after reviewing the full universe of requests. Given the expectation of limited resources and the large cost of research facilities, the Committee may not be able to fully fund all requests. While there are no guarantees, preference will be given to more modest requests.

National Oceanic and Atmospheric Administration (NOAA), Operations, Research, and Facilities

Community project funding for NOAA will only be considered within the Operations, Research, and Facilities account. This account does not fund construction projects, and as such, any such requests will not be considered. Requests for funding will be considered for research, demonstration, or education projects performed by external partners or for prioritizing NOAA internal funds for geographically specific projects. Any such project must be aligned with NOAA's mission and within their existing authorities.

The median award in this account for FY2022 was \$750,000. The Committee may consider similar or higher project amounts for FY2023.

The Committee will not entertain requests for community project funding for the Office of Marine and Aviation Operations.

Coastal Zone Management funds are distributed to states on a formula basis and will not be considered for community project funding.

Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account.

# National Aeronautics and Space Administration (NASA)

NASA Safety, Security, and Mission Services

Community project funding under the NASA Safety, Security, and Mission Services (NASA-SSMS) account must be for activities consistent with and supportive of the work of NASA's mission directorates and within the agency's authorities, such as STEM education activities and scientific research. Funding for building construction or renovation projects will not be considered for community project funding.

The median award in this account for FY2022 was \$900,000. Note the Committee may consider similar or higher project amounts for FY2023. Projects of a modest size are more likely to receive full funding.

# **Defense Subcommittee**

#### Department of Defense

The Subcommittee on Defense will accept project requests in the following accounts, which is identical to last year:

- Research, Development, Test, and Evaluation Army
- Research, Development, Test, and Evaluation Navy
- Research, Development, Test, and Evaluation Air Force
- Research, Development, Test, and Evaluation Space Force
- Research, Development, Test, and Evaluation Defense-Wide

The subcommittee will not accept project requests in any other account. Applicants should be able to provide the following information specific to Defense requests:

- 1) Provide a description of the desired outcome of the project and how it would benefit the Department of Defense.
- 2) List the line number and Program Element number proposed to fund the project. This information can be found in the budget justification documents that will be posted at <a href="https://comptroller.defense.gov/Budget-Materials/">https://comptroller.defense.gov/Budget-Materials/</a>.

Please be particularly mindful of the difference between program and Community Project Funding requests. The following would be a program request, as it does not list a specific recipient:

• \$1 million above the FY2023 budget request for RDT&E Army, line 2, PE # 0601102A

Should a program request be funded, the Department of Defense or Services would determine to whom and where funds would be awarded. Meanwhile, the following would be a Community Project Funding request, as it lists a specific non-federal recipient:

• \$1 million above the FY2023 budget request for RDT&E Army, line 2, PE # 0601102A for the University of the District of Columbia to...

Project amounts in these accounts were funded between \$200,000 and \$4 million in FY2022. Note that the Committee may consider similar project amounts for FY2023.

Applicants should be aware that there is no relationship between RDT&E CPF requests through the Defense Subcommittee and requests made to the Armed Services Committee. In order for an RDT&E project to receive funding, you must submit an appropriations CPF request and it must be included in an appropriations bill.

# Energy and Water Development Subcommittee

The Committee will only be considering requests in the following accounts:

#### U.S. Army Corps of Engineers

- Investigations
- Construction
- Mississippi River and Tributaries
- Operation and Maintenance

#### Department of Energy

- Energy efficiency, renewable energy, sustainable transportation
- cybersecurity, energy security, emergency response
- electricity, energy storage
- nuclear energy
- fossil energy, carbon management, critical minerals

# Army Corps of Engineers

All requests for the Corps of Engineers (Corps) accounts listed above should reflect a funding amount that can be realistically utilized in FY2023. This is referred to as the project's "capability" for FY2023. All projects will be sent to the relevant agency for technical assistance, including regarding project capability.

Please note that if you are requesting a project in the President's budget request at the amount requested in the budget request, that should be submitted as a programmatic request. Please do not use a CPF request for this purpose. If the scope of your request varies from the President's budget request (i.e. you are seeking an amount above the budget request amount), then the request must be submitted as a CPF request. If the project is not included in the President's budget request, the Member must submit it as a CPF request.

Please note that for the Corps, the Committee may provide funding for a very limited number of new start projects, if any, in the Investigations, Construction, and Mississippi River and Tributaries accounts. While requests for new starts in these accounts will be accepted, please consider this limitation when making requests.

Please note that for the Corps, the Committee may provide funding for a limited number of Environmental Infrastructure (EI) projects and Continuing Authorities Program (CAP) projects, if any, in the Construction account. While requests for specific projects will be accepted, please consider these limitations when making requests.

# Department of Energy

All requests for the Department of Energy (DOE) should reflect a funding amount that can complete the project or complete a discrete segment of the project. In the event that the Committee cannot fully fund

your request, information is required to be provided about a minimum funding level that could be realistically utilized in FY2023 to advance the project or complete a discrete segment of the project. If the minimum amount exceeds available funding, then the project may not be funded. The number of projects and the amount will be limited.

In FY2010, the last year these DOE CPFs were included in the House, House projects selected for funding received \$740,000 on average, and the range of funding was approximately \$75,000 to \$3 million. The Committee may consider similar or slightly lower amounts for FY2023, and any caps will be determined after reviewing the full universe of requests.

Funds may not be used to support building construction (no brick and mortar). Electric vehicle (EV) charging station projects will not be considered unless there is a renewable energy or energy storage connection to the charging station.

As stated above, only certain topic areas within the Department of Energy are eligible for CPF requests. Topics include:

- energy efficiency, renewable energy, sustainable transportation
- cybersecurity, energy security, emergency response
- electricity, energy storage
- nuclear energy
- fossil energy, carbon management, critical minerals Statutory cost sharing requirements may apply to these projects, as required by section 988 of the Energy Policy Act of 2005.

The amount of required cost sharing will depend on the scope and technological maturity of the project:

- Research or development activities of a basic or fundamental nature: no minimum cost share
- Research or development activities of an applied nature: minimum 20 percent cost share
- Demonstration or commercial application: minimum 50 percent cost share

Some projects may contain elements of more than one of the categories shown above. Therefore, some projects may have a blended cost share. It is recommended that you ensure the requested recipient is aware of and can meet applicable cost sharing requirements prior to submitting a CPF request.

# Financial Services and General Government Subcommittee

#### General Services Administration

GSA Federal Buildings Fund - New Construction, Major Repairs and Alterations and Basic Repairs Accounts:

Projects are limited to line items in the GSA Federal Buildings Fund requested by the Administration in either the FY2022 or FY2023 budget request. This account was not eligible for community project funding in the House in FY2022 but was eligible for community project funding in the Senate. The awards in FY2022 ranged from \$500,000 to \$50 million. The Committee may consider a similar project range for FY2023.

#### National Archives and Records Administration

National Historical Publications and Records Commission

Projects that help ensure online public discovery and use of historical records collections, encourage public engagement with historical records, strengthen the nation's archival network, or publish documentary editions of historical records. Generally, projects should comply with the eligibility requirements for existing National Historical Publications and Records Commission grants programs as specified at <a href="https://www.archives.gov/nhprc/apply/eligibility.html">https://www.archives.gov/nhprc/apply/eligibility.html</a>.

This account was not eligible for community project funding in the House in FY2022 but was eligible for equivalent funding in the Senate. The average award in FY2022 was just under \$500,000. The Committee may consider slightly higher project amounts for FY2023.

#### Small Business Administration

#### **Small Business Initiatives**

Projects in support of small businesses, including but not limited to entrepreneur training, workforce development, counseling, research, and construction or acquisition of facilities. The average award in this account for FY2022 was \$650,000. The Committee may consider slightly higher project amounts for FY2023.

# **Homeland Security Subcommittee**

# Department of Homeland Security

#### **Pre-Disaster Mitigation Projects**

Only projects that meet the requirements detailed in the most recent Notice of Funding Opportunity for the Building Resilient Infrastructure and Communities (BRIC) grant program (link below) will be considered for funding, including the cost-share requirement and environmental and historic preservation requirements, as applicable.

 $\underline{https://www.fema.gov/sites/default/files/documents/fema\_nofo-fiscal-year-2021-building-resilient-infrastructure.pdf}$ 

For any projects designated for funding in the final FY2023 Homeland Security Appropriations Act, the state agency responsible for administering mitigation grants in the requestor's state must submit an application to the Federal Emergency Management Agency, and that entity will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate state agency affirming that it believes the project is eligible.

#### **Emergency Operations Center Grant Program**

Only projects that meet the requirements detailed in the most Notice of Funding Opportunity for the Emergency Operations Center Grant Program (link below), including the cost-share requirement and environmental and historic preservation requirements, as applicable, will be considered for funding.

#### https://www.fema.gov/pdf/government/grant/2011/fy11\_eoc\_kit.pdf

For any projects designated for funding in the final FY2023 Homeland Security Appropriations Act, the respective state administrative agency (SAA) must submit an application to the Federal Emergency Management Agency, and that agency will serve as the administrative agent for the grant. Therefore, <u>all project proposals must be accompanied by a letter of support from the appropriate SSA affirming that it believes the project is eligible.</u>

# Interior and Environment Subcommittee

# Department of the Interior

National Park Service – Save America's Treasures (SAT)

The Save America's Treasures grant program is for preservation and/or conservation work on nationally significant collections and historic properties. The SAT program falls under the purview of the Historic Preservation Fund account and was established in 1998 to celebrate America's premier cultural resources in the new millennium (Public Law 113–287, Section 308902, 128 Stat. 3244; 54 USC 3089 et seq.).

The existing competitive grant program funds two categories of projects: awards managed by the National Park Service (NPS) for preservation projects at properties listed in the National Register of Historic Places for national significance or designated a National Historic Landmark; and awards managed by the Institute of Museum and Library Services for projects involving nationally significant collections (including artifacts, museum collections, documents, sculptures, and other works of art).

To be considered for Community Project Funding, each applicant must provide information consistent with competitive application requirements. All grant recipients must comply with relevant requirements for recipients of Federal financial assistance and program-specific requirements found on NPS's SAT website. <a href="https://www.nps.gov/subjects/historicpreservationfund/sat-grant-info.htm">https://www.nps.gov/subjects/historicpreservationfund/sat-grant-info.htm</a>

Consistent with prior years, applicants are encouraged to consider a project funding threshold of up to \$500,000 when making requests in this account.

All SAT grants require a dollar-for-dollar non-federal matching share. Recipients of any SAT project funded in the Interior bill must be able to match the amount provided. Additional requirements include:

- The property must be on the National Register of Historic Places in order to be eligible to receive funding.
- Grants are not available for work on sites or collections owned by the NPS.
- Other federal agencies working with a nonprofit partner to preserve the historic properties or collections owned by the federal agency may submit applications through the partner.
- If the project has received previous appropriations, it is not eligible.
- A building or structure may only receive one SAT grant. Previous SAT projects can be viewed here: <a href="https://go.nps.gov/satmap">https://go.nps.gov/satmap</a>

If the historic structure has been moved, it is probably not eligible for funding. It is best to ask the State Historic Preservation Officer if the proposed work meets the Secretary of Interior's Standards for the Treatment of Historic Buildings (https://ncshpo.org/). Work that has already been done prior to SAT funding may have had an adverse effect on the historic features of the building and make it ineligible for the National Register and for SAT funding.

Contractors for the project must be competitively selected, as stipulated under Government-wide Grants Requirements set by OMB. New construction is not eligible. The SAT grant program was created to preserve nationally significant properties by repairing them, not adding to or changing them.

Demolition of an historic building or significant changes to it are not eligible projects under the SAT grant program. The sponsors of this project must agree to a preservation easement or covenant. The National Park Service not only pays for the work to fix the roof, but also ensures that if the property is sold later,

then the covenant or easement will bind the new owner to maintain and preserve the historic building that gets the SAT grant.

#### Land Acquisition through the Land and Water Conservation Fund

Federal acquisition of lands and water and interests therein must be for the purpose of land and habitat conservation and the encouragement of outdoor recreation, as established by the Land and Water Conservation Fund (LWCF) Act of 1965. Land acquisition project requests funded from the LWCF should be requested through the agency that would manage the land being acquired.

The four land management agencies within the Department of the Interior, (1) the Bureau of Land Management, (2) the Fish and Wildlife Service, (3) the National Park Service; and within the Department of Agriculture, (4) the Forest Service.

Third party organizations (i.e. The Nature Conservancy, Trust for Public Land, etc.) frequently participate in the federal acquisition process by coordinating the negotiation and purchase of tracts. If the project you are requesting involves a third-party organization, please be mindful that funding for a land acquisition project goes to the agency that will manage the land.

The Great American Outdoors Act of (Public Law 116-152) and the Consolidated Appropriations Act, 2021 (Public Law 116-260) mandates that the president submit, along with the upcoming fiscal year's budget request, proposed and supplemental project lists. Projects that appear on the proposed lists are considered programmatic requests and should not be requested for Community Project Funding. The Committee will look favorably upon requests for projects that appear on the supplemental list. When submitting your request, please indicate whether the project is on this list.

# Environmental Protection Agency

State and Tribal Assistance Grants (STAG)

These grants fund local wastewater and drinking water infrastructure projects. This includes construction of and modifications to municipal sewage treatment plants and drinking water treatment plants. Similar to past practice, the Committee will be limiting STAG infrastructure grants only to projects that are publicly-owned or owned by a non-profit entity and that are otherwise eligible for the funding from that state's Clean Water or Drinking Water State Revolving Funds (SRF) loan programs.

Applicants should use the range of House and Senate project amounts funded in FY2022 as a general guide when making requests. In FY2022, the majority of EPA STAG infrastructure projects funded in the House bill ranged from \$60,000 -\$3,500,000, though there were a handful of exceptions. Note that the Committee may consider higher project amounts for FY2023.

<u>Privately-owned projects are NOT eligible for infrastructure grants</u>, even if they are otherwise eligible for assistance under a SRF program.

The Committee will look favorably upon requests for projects that are listed on a state's most recent Intended Use Plan.

There is a minimum 20% cost share requirement for any portion of a project funded through a STAG infrastructure grant. For example, a \$1 million project could receive a maximum of \$800,000 from the Federal government, with the remaining \$200,000 the responsibility of the grantee. In almost all cases, other federal funds cannot be used to meet this 20% cost share.

Ability to fund the 20% cost share is required before EPA can award a STAG grant. Please note that assistance provided by a SRF counts towards the project's matching requirement

STAG projects have very specific eligibility requirements, and the Committee will not consider projects that do not meet those requirements.

Projects that generally **ARE NOT** eligible for STAG Grants include:

#### Clean Water/Wastewater

- 1) Land: except for projects described in the subsequent table under eligibility #11
- 2) Operations and Maintenance Costs.
- 3) Non-Municipal point source Control.
- 4) Acid Rain Drainage Correction.
- 5) Ambient Water quality monitoring.
- 6) Flood Control Projects, unless the project is otherwise managing, reducing, treating, or recapturing stormwater.
- 7) Privately Owned Sewer Pipes.

#### Drinking Water

- 1) Dams or rehabilitation of dams.
- 2) Operations and Maintenance Costs.
- 3) Water Rights, except if the water rights are owned by a system that is being purchased through consolidation as part of a capacity development strategy or if the water rights purchase is covered by EPA's DWSRF Class Deviation for Water Rights 2019.
- 4) Reservoirs, except for finished water reservoirs and those reservoirs that are part of the treatment process and are located on the property where the treatment facility is located.
- 5) Laboratory Fees for Monitoring.
- 6) Projects needed mainly for fire protection.
- 7) Projects for systems that lack adequate technical, managerial, and financial capability, unless assistance will ensure compliance.
- 8) Projects for systems in significant noncompliance, unless funding will ensure compliance.
- 9) Projects primarily intended to serve future growth.

#### Projects that generally **ARE** eligible for STAG Grants:

#### Clean Water/Wastewater

- 1) Wastewater treatment plants, including sludge handling facilities new, upgraded (increase in treatment level) or expanded (increase in treatment capacity) facilities, including biological facilities, mechanical, a lagoon system, a land treatment system, or individual on-site systems.
- 2) Collector Sewers Small sewers that convey wastewater from residences, commercial

- establishments, and industrial sites to larger interceptor sewers.
- 3) Interceptor Sewers Large sewers that convey wastewater from collector sewers directly to a wastewater treatment facility.
- 4) Sewer Pipes Rehabilitation is eligible only if pipes are publicly owned.
- 5) Outfall Sewer A sewer that conveys treated wastewater from a wastewater treatment facility to the receiving waters (i.e., a river, stream, lake, ocean, etc.).
- 6) Stormwater Management Measures to manage, reduce, treat, or recapture stormwater or subsurface drainage water (i.e. storm sewers, green infrastructure, etc.).
- 7) Combined sewer overflow (CSO) control and sanitary sewer overflow (SSO) control -Combined sewers are sewers that convey both wastewater and storm water and may overflow during periods of heavy rain. The costs to correct CSO and SSO overflow problems are eligible.
- 8) Infiltration/Inflow Correction Construction activities that prevent surface water or groundwater from entering the sewer system.
- 9) Water Security These projects include installation or upgrade of physical security infrastructure such as lighting, fencing, monitoring and access control. Also, cybersecurity measures, installation of safer treatment technologies, and more secure storage of on-site treatment.
- 10) Septic Tanks Remediation, rehabilitation, removal and replacement of failing tanks are eligible, as well as installation of new tanks where none had previously existed.
- 11) Land The leasing and fee-simple purchase of land, including surface and subsurface easements, needed to locate eligible municipal or tribal projects, and land integral to the treatment process (e.g., land for effluent application or recharge basins), and a place to store equipment and material during POTW construction. Municipal purchase of land and/or conservation easements for source water protection are also eligible.
- 12) Water Reuse Projects involving the municipal reuse or recycling of wastewater, stormwater, or subsurface drainage water. This includes but is not limited to the purchase and installation of treatment equipment sufficient to meet reuse standards, distribution systems to support effluent reuse, recharge transmission lines, injection wells, and equipment to reuse effluent (e.g., gray water, condensate, and wastewater effluent reuse systems).
- 13) Capital Nonpoint Source Pollution Control Projects e.g., river or streambank restoration, agricultural best management practices (i.e., buffer strips, manure containment structures), wetlands restoration, etc.

#### Drinking Water

- 1) Facilitate compliance with national primary drinking water regulations or address serious risks to public health including non-regulated contaminants (i.e. PFAS).
- 2) Rehabilitate or develop water sources (excluding reservoirs, dams, dam rehabilitation and water rights) to replace contaminated sources.
- 3) Install or upgrade treatment facilities.
- 4) Install or upgrade storage facilities, including finished water reservoirs, to prevent microbiological contaminants from entering the water system.
- 5) Install or replace transmission and distribution pipes to prevent contamination caused by leaks or breaks in the pipe, or improve water pressure to safe levels.

- 6) Projects to consolidate water supplies for example, when individual homes or other public water supplies have a water supply that is contaminated, or the system is unable to maintain compliance for financial or managerial reasons are eligible for DWSRF assistance.
- 7) Land is eligible only if it is integral to a project that is needed to meet or maintain compliance and further public health protection.
- 8) Project planning, design and other related costs.

#### U.S. Forest Service

State and Private Forestry

The Forest Service is an agency within the Department of Agriculture. Requests that do not fit into the described categories below are unlikely to be eligible for funding under the Forest Service.

The State and Private Forestry (S&PF) account provides technical and financial assistance, usually through the network of State Foresters, to improve the management, protection, and utilization of the Nation's forests. Community projects are usually limited and include various specific urban and community forestry projects and specific forest disease or pest treatment areas. Applicants may also request specific State fire assistance projects or specific forestry assistance projects in this account. Please carefully review the information the Forest Service provides on its website regarding what activities are permitted under the various S&PF programs and consult with your State Forester office if needed to confirm that all of a project's activities are eligible for S&PF funding.

Applicants should use the range of House and Senate project amounts funded in FY2022 as a general guide for making requests. In FY2022, the majority of State and Private Forestry projects in the House bill ranged from \$50,000 - \$750,000. The Committee will consider similar project amounts for FY2023.

State and Private Forestry projects are required to meet the 1:1 matching requirement mandated by the Forest Service. Keep this in mind when considering the amount being requested for the project. The amount being requested can be no more than half of the total project cost to account for matching funds being used (ex. If a project has been calculated to cost \$200,000, then a request for a CPF can be no more than \$100,000 for that project to allow for 1:1 matching funds to be used.) Additionally, project amounts should be to the nearest thousand (ex. \$100,000 instead of \$100,500).

The Committee will look favorably upon requests for projects that are listed on any federal or state ordinal list or are clearly demonstrated to meet the goals of a State Forest Action Plan(s). Please ensure any requests submitted for S&PF funding include not only full details on the types of activities in the project, but other details relevant to the specific type of S&PF program the project would fall under (ex. For landscape scale restoration, precise location data is needed).

# <u>Labor, Health and Human Services, and Education</u> <u>Subcommittee</u>

The Labor-HHS-Education Subcommittee previously received requests for community project funding to construct or renovate buildings. Health facilities are the *only* types of construction projects normally eligible for community project funding in the Labor-HHS-Education bill.

# Department of Labor

Employment and Training Administration - Workforce Innovation and Opportunity Act Demonstration Program

Community project funding is designated under Training and Employment Services.

These projects must meet all statutorily mandated requirements, except that they are exempt from the requirement to compete. In addition, all projects must:

- 1) Include direct services to individuals to enhance employment opportunities.
- 2) Demonstrate evidence of a linkage with the State or local workforce investment system; and
- 3) Include an evaluation component.

Equipment purchases may be included within community project funding only as an incidental part of the entire project. A similar standard applies to curriculum development, which should be incidental to the project's emphasis on direct services to individuals.

Community project funding cannot be used for construction or renovation of facilities.

House project amounts in this account were funded between \$100,000 and \$2,000,000 in FY2022. The Committee may consider slightly higher project amounts for FY2023.

# Department of Health and Human Services

Health Resources and Services Administration (HRSA) – Health Facilities Construction and Equipment

These are grants to help with the cost of construction, renovation, or capital equipment for facilities for provision of health, mental health, or substance abuse services, training of health professionals, or medical research. Examples of eligible facilities include:

- hospitals;
- health centers and clinics;
- skilled nursing facilities;
- mental health centers:

- facilities for schools of medicine, nursing or other health professions;
- and medical research laboratories.

In addition to construction and renovation, grants can be used to acquire capital equipment, such as lab equipment, x-ray machines, and telehealth and information technology equipment. Equipment-only grants—that is, grants not involving construction—are permissible (and commonly done). Generally, any

equipment having a useful life of more than one year and a unit cost of at least \$5,000 will be eligible as capital equipment.

In addition, equipment with lower costs may also be eligible, provided that it is treated as an item of capital expense under the recipient institution's pre-existing, written accounting policies. One-time equipment expenses for health information systems and electronic medical records systems are permitted expenditures. The costs of expendable supplies such as pharmaceuticals, lab chemicals, or office paper are not eligible.

HRSA Health Facilities grants cannot be used to acquire land or purchase existing buildings, or to pay salaries or other operating or ongoing costs. They cannot be used to pay for work previously completed. Grants can be used for architectural and engineering costs associated with an eligible construction project, but cannot be used for general feasibility studies.

House project amounts in this account were funded between \$100,000 and \$2,000,000 (or up to \$4,000,000 for projects jointly submitted by multiple Members) in FY2022. The Committee may consider slightly higher project amounts for FY2023.

#### Substance Abuse and Mental Health Services Administration (SAMHSA)

Community project funding through SAMHSA provides resources for substance use and/or mental health services — including prevention, harm reduction, treatment, or recovery support services.

#### Generally, SAMHSA projects cover:

- Evidence-based substance use disorder and/or mental health treatment services.
- Evidence-based harm reduction activities.
- Crisis services, including 24-hour mobile crisis teams.
- Suicide prevention activities including awareness training, screening, referral to treatment, as well as postvention activities.
- Recovery support services, which includes case management, outreach, peer recovery mentors, peer support specialists, childcare, training, transportation, and housing, as well as helping individuals to navigate these various services.
- Screening and assessment of individuals, including the presence of co-occurring mental and substance use disorders and referral to treatment.
- Referral and access to treatment services.
- Educational materials on substance misuse, HIV prevention, hepatitis prevention, and mental health promotion.
- Practitioners or community members training on evidence-based behavioral health practices.
- FDA-approved medications for the treatment of opioid use disorders in combination with comprehensive psychosocial services, including counseling, behavioral therapies, recovery support services, and other clinically appropriate services.
- Projects that support the hiring of behavioral health providers.
- Limited indirect costs that are directly related to the projects.

Note: This is not an exhaustive list of the types of programs and services that SAMHSA funds. A listing of SAMHSA NOFO's can be found at: <a href="https://www.samhsa.gov/grants/grantannouncements-2022">https://www.samhsa.gov/grants/grantannouncements-2022</a>

#### SAMHSA project funds **cannot** be used for:

- Inpatient treatment or hospital-based detoxification services.
- Direct payments to individuals to enter treatment or continue to participate in prevention or treatment services.
- Meals and food.
- Research projects (e.g., scientific, academic, clinical trials, studies, development of research technology).
- Construction (other than a limited amount of renovation necessary to carry out a funded project).

More information on allowable or unallowable costs can be found on the HHS Webpage at: <a href="https://www.hhs.gov/grants/grants/index.html">https://www.hhs.gov/grants/grants/index.html</a>

House project amounts in this account were funded between \$100,000 and \$2,000,000 in FY2022. The Committee may consider slightly higher project amounts for FY2023.

#### Administration for Children and Families (ACF)

Community project funding within ACF should be submitted through the Children and Families Services Programs account and must fall under one of the following categories:

- Child Abuse Prevention Community project funding may be used for projects to improve the
  prevention, assessment, identification, and treatment of child abuse and neglect through research,
  model service improvement, information dissemination, and technical assistance. Projects must
  serve or target children and families who are at risk or who have experienced child abuse and
  neglect.
- Social Services Research and Demonstration Community project funding may be used for projects to promote the ability of families to thrive through financial self-sufficiency in order to prevent and reduce poverty and to promote the healthy development and greater well-being of children and families. Projects can serve a diverse population including: low-income individuals, children, youth, families, individuals with developmental disabilities, and Native Americans.

#### ACF community project funding cannot be used for construction or renovation of facilities.

The House LHHS bill did not include projects in this account in FY2022. The Committee expects to consider project amounts in this account between \$100,000 and \$2,000,000 for FY2023.

#### Administration for Community Living (ACL)

Community project funding may be used for projects to improve or create new opportunities for older adults, individuals of all ages with disabilities, and their eligible family caregivers, to live independently and participate fully in their communities. Generally, community project funding should focus on improving access to, or the quality of, education, health services, training, support services, and independent living services for older adults, individuals with disabilities, and eligible family caregivers.

#### ACL community project funding cannot be used for construction or renovation of facilities.

The House LHHS bill did not include projects in this account in FY2022. The Committee expects to consider project amounts in this account between \$100,000 and \$2,000,000 for FY2023.

# Department of Education

#### Elementary and Secondary Education

#### Innovation and Improvement

Community project funding for elementary and secondary education should be submitted through the Innovation and Improvement account. Elementary and secondary education community project funding includes instructional services, afterschool centers, curricula development, teacher training, acquisition of books and computers, arts education, social and emotional learning activities, full-service community schools, and early childhood education. In general, the focus of elementary and secondary education community project funding should be providing early childhood or K-12 educational services.

Community project funding to provide and improve special education services at the elementary and secondary levels are also eligible under elementary and secondary education. Community project funding may include early intervention services for infants and toddlers, transition services, and postsecondary education services.

Eligible grantees are state education agencies, school districts, colleges and universities, and other public and private nonprofit entities. Generally, community project funding intended for individual schools is provided to the applicable school district and not directly to the individual school.

Community project funding cannot be used for construction or renovation of school buildings, except in the case of minor remodeling required as part of technology upgrades. Daycare and childcare projects that do not include educational services are also not eligible.

House project amounts in this account were funded between \$100,000 and \$2,000,000 in FY2022. The Committee may consider slightly higher project amounts for FY2023.

#### Postsecondary Education

Fund for the Improvement of Postsecondary Education (FIPSE)

Community project funding can be designated under this heading for a wide variety of higher education projects. Generally, community project funding should focus on improving access to, or the quality of, postsecondary education. Community project funding cannot be used for construction or renovation of academic buildings, except in the case of minor remodeling required as part of technology upgrades.

Examples of the types of projects that can be funded under FIPSE include projects to;

- Hire and train faculty,
- establish and improve degree programs,
- improve teacher preparation programs,
- develop and improve curricula,
- upgrade technology and telecommunications,
- acquire science laboratory equipment,
- provide student support,
- implement university partnerships with school districts,
- and establish research and training centers.

Grantees are usually colleges and universities, but may include other public and private nonprofit organizations.

House project amounts in this account were funded between \$100,000 and \$2,000,000 in FY2022. The Committee may consider slightly higher project amounts for FY2023.

**Limitations on Education-Related Community Project Funding -** Except where specifically authorized, community project funding cannot be used for construction (or the acquisition of property) or renovation of buildings.

In addition, grantees may not restrict participants based on race, ethnicity, or gender. Any project that appears to target services toward a particular race, ethnicity, or gender must have a description that makes clear that it will be operated in a race/ethnicity-neutral and gender-neutral manner.

# Military Construction, Veterans Affairs Subcommittee

# Department of Defense - Military Construction Accounts

#### Construction and Unspecified Minor Construction—Active Components

Eligible community project requests include both construction and unspecified minor military construction projects for active components. An unspecified minor military construction project is a project that has an approved cost equal to or less than \$6,000,000. The types of projects under this heading include construction, installation, equipment of temporary or permanent public works, military installations, and facilities for the accounts listed below:

- Army
- Navy and Marine Corps
- Air Force
- Space Force
- Defense-Wide Agencies (SOCOM, DHA, etc.)

#### Construction and Unspecified Minor Construction—Reserve Components

Eligible community project requests include both construction and unspecified minor military construction projects for Reserve Components. An unspecified minor military construction project is a project that has an approved cost equal to or less than \$6,000,000. Some Reserve Component projects require a State funding match. It must be determined whether the proposed project requires such a match and if so, confirm that the project has current State match funding before the request can be considered. The types of projects under this heading include construction, expansion, rehabilitation, and conversion of facilities for training and administration for the accounts listed below:

- Army National Guard
- Air National Guard

- Army Reserve
- Air Force Reserve
- Navy Reserve

#### Planning and Design

The types of projects under this heading include improving facility resilience, study, planning, design, and architect and engineer services for the accounts listed below:

- Army
- Navy and Marine Corps
- Air Force
- Defense-Wide Agencies (SOCOM, DHA, etc.)
- Army National Guard
- Air National Guard
- Army Reserve
- Air Force Reserve
- Navy Reserve

Future Year Defense Program (FYDP)

FYDP is a projection of the forces, resources, and programs needed to support Department of Defense (DOD) operations over a five-year span. The FYDP is released simultaneously with the President's budget request. The updated document listing projects eligible for FY2023 will be obtainable after the FY2023 full budget rollout, through the Under Secretary of Defense (Comptroller) website: <a href="https://comptroller.defense.gov/Budget-Materials/">https://comptroller.defense.gov/Budget-Materials/</a>

#### Unfunded Requirements/Unfunded Priorities Lists (UFRs/UPLs)

UFRs/UPLs are lists that each Service provides to Congress that identify priority projects which were not included in the President's budget request. These lists must be approved by the Secretary of Defense. UFRs/UPLs become available to Congress on the date of the President's full budget request release, which is different from the release of a top-line budget request or 'skinny budget'.

#### Cost-to-Completes (CTCs)

CTCs are projects that have previously received an appropriation but require additional funding for completion. These lists represent the requirements identified by each Service for the additional funding necessary to complete a project. The lists are approved by each Service Secretary.

# Transportation, Housing and Urban Development Subcommittee

# Department of Transportation

#### Highway Infrastructure Projects

Highway Infrastructure Projects are capital projects eligible under title 23 of the United States Code. Eligible projects are described under Section 133(b) of title 23, United States Code, as amended by title III of division A of the Infrastructure Investment and Jobs Act. Tribal and territorial capital projects authorized under Chapter 2 of title 23, United States Code, are also eligible.

#### All projects must be:

- Capital projects or project-specific planning/design for a capital project.
- Supported by the state or local government that would administer the project. Inclusion on a Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP) would satisfy this requirement.
- Administered by public entities.

The Subcommittee will not fund activities that are administrative in nature even if they are eligible expenses under the statutory citation. These include general operating expenses, and activities required under sections 134 and 135 of title 23, United States Code.

The average award in this account for FY2022 was \$2.7 million. The Committee may consider project amounts of up to \$7 million for FY2023.

#### Highway Infrastructure Projects

Transit Infrastructure Projects are public transportation capital projects eligible under chapter 53 of title 49 of the United States Code. Eligible capital projects are described under Section 5302(4) of title 49, United States Code, and Section 5339(b)(1) and (c)(1)(B) of title 49, United States Code.

#### All projects must be:

- Transit capital projects or project-specific planning/design for a transit capital project.
- Supported by the state, local governmental authority, or Tribal government that would administer the project. Inclusion on a Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP) would satisfy this requirement.
- Administered by public entities or Tribal entities.

Public transportation or transit is defined in Section 5302(15) and (22) of title 49, United States Code, as regular, continuing shared-ride surface transportation that is open to the general public or open to a segment of the general public defined by age, disability, or low income, and does not include intercity passenger rail transportation, intercity bus service, charter bus service, school bus service, sightseeing service, courtesy shuttle service for patrons of one or more specific establishments, or intra-terminal or intra-facility shuttle services.

The Commmittee will not fund activities that are administrative in nature even if they are eligible expenses under the statutory citation. These include general operating expenses, and activities authorized

under sections 5303, 5304, and 5305 of title 49, United States Code. The Subcommittee will continue to treat the Capital Investment Grants (CIG) program as programmatic requests and will not fund CIG projects under Transit Infrastructure Projects, consistent with the fiscal year 2022 process.

The average award in this account for FY2022 was \$2.5 million. The Committee may consider project amounts of up to \$7 million for FY2023.

#### Airport Improvement Program (AIP)

AIP community project requests may be used for enhancing airport safety, capacity, and security, and mitigating environmental concerns.

#### All projects must be:

- AIP eligible in accordance with sections 47101 to 47175 of title 49, United States Code, and FAA policy and guidance. <a href="https://www.faa.gov/airports/aip/">https://www.faa.gov/airports/aip/</a>
- Supported broadly by local stakeholders, including residents, businesses, and elected officials.
- Administered by an airport and/or airport sponsor.

The average award in this account for FY2022 was \$4 million. The Committee may consider project amounts of up to \$7 million for FY2023.

### Department of Housing and Urban Development

#### Economic Development Initiative (EDI)

EDI community project requests may be used for economic and community development activities, including land or site acquisition, demolition or rehabilitation of housing or facilities, construction and capital improvements of public facilities (including water and sewer facilities), and public services. Requests may also include planning and other activities consistent with the underlying authorization for the Community Development Block Grant program within HUD. EDI community project requests are not eligible for the reimbursement of expenses for activities already undertaken (including debt service or debt retirement).

#### All projects must be:

- Supported broadly by local stakeholders, including residents, businesses, and elected officials.
- Administered by governmental or non-profit entities, including public housing agencies, as well as tribes and tribally designated housing entities.

The average award in this account for FY2022 was \$1.5 million. Note that the Committee may consider project amounts of up to \$4 million for FY2023.

# Frequently Asked Questions

The process of requesting and submitting requests for Community Project Funding can be confusing. Here are some of the most frequently asked questions about the process. Please check this section for answers to many of your questions before following up with my staff.

#### What is Community Project Funding?

Community Project Funding is generally defined as spending provisions in federal legislation that:

- Are requested on behalf of constituents or constituent organizations by a Member of Congress or Senator;
- Provides, authorizes, or recommends a specific amount of discretionary budget authority, credit authority, or specific funding amount to a specific entity for a specific purpose; and,
- The purpose of the project must meet the objective of a federal program under existing law.

Community Project Funding is typically requested for projects with a clear purpose and goal above and beyond normal operating activities, for which private, non-federal funding is not available or sufficient. Community Project Funding will typically only serve as a partial contribution to the total cost of a project.

#### Is there a deadline for submitting a request?

Yes. The deadline to submit a Community Project Funding request for our office is April 15<sup>th</sup>.

#### What if I miss a deadline? Are any exceptions made if the bill hasn't been passed?

Congressional offices review numerous requests in a short amount of time. As a result, deadlines are strictly enforced. Once my office submits our requests to the full committee, I am unable to change or add requests. That is why it's important to submit your request before the deadline.

#### Are Community Project Funding requests publicly disclosed?

Yes. All requests for Community Project Funding submitted by the Member to the committee for consideration must be publicly listed on that Member's website, including the name and address of the requestor, the amount requested, and the justification for use of taxpayer funds.

#### Are there limitations on what Community Project Funding can be used for?

Yes. Federal Programs have very specific restrictions on how federal funds can be used. It is recommended that you closely examine this guide for references to eligible uses or limitations on use. Generally, funding cannot be used for debt service, recurring or routine expenses,

reimbursement of costs, or projects that cannot demonstrate value to the community. Please also be aware of any requirements for matching funds from your organization or State.

#### Can I request funding for "bricks and mortar"?

In general, no. One of the most common requests for funding is for building construction or renovation. Most appropriations accounts specifically prohibit this kind of project given the high demand.

There are some exceptions to this rule, including the Economic Development Initiative under the Department of Housing and Urban Development, and certain projects under the Military Construction Subcommittee, etc.

#### Should I submit my request to both my U.S. Representative and U.S. Senators?

Yes. It is strongly recommended that you submit your request to all of your federal representatives.

#### **How much should I request?**

It depends on the account from which you are requesting funds. You should not request more funds than you need or that can be realistically spent in the Fiscal Year for which you receive the funds. While you should request the amount that can be expended in the upcoming Fiscal Year that you need, please remember that projects are rarely funded fully due to budgetary restraints. Receipt of funds from Community Project Funding in one Fiscal Year is not a guarantee for Community Project Funding in future Fiscal Years.

#### What if I do not know the appropriate Account or Agency for my project request?

This guide has been prepared to outline information on available accounts. Requestors should use this guide to identify the appropriate account to identify one that meets the needs of your project or organization. Please call my office if you need additional information.

#### If my project is funded, will I receive the full amount I request?

There is no guarantee that an approved Community Project Funding request will be funded at the requested level. It is very likely that you will only receive a portion of your request, if funded at all. This is mostly due to budgetary restraints. Please keep this in mind when requesting support for your project.

## Do I need letters of support?

Yes. The more community support for a project, the better. As listed above, letters of support from local, municipal, and state elected officials and stakeholders, as well as editorials and articles in local newspapers on the importance and necessity of the project are all important.

# I submitted a request. Will it be approved? When will I know?

The FY 2023 Community Project Funding process is extremely targeted, and this process is also very competitive. While my team will look at all requests, it is strongly recommended you explore other grant and funding sources as well.

The House Appropriations bills are typically considered in the late spring, with the Senate considering bills in late spring and over the summer. The House and Senate have to convene a "conference committee" to work out the differences in each of those bills.

The Committee requires all members to publicly disclose and post their final requests to the Appropriations Committee once the requests are made. Please remember, even if your project is supported in the House and/or Senate Appropriations bills, the funding level is subject to change until the final bill is signed into law.

This process can be long, but my team and I will be sure to keep all projects apprised of their status.

# If my Community Project Funding request is granted, what is the process for getting the assistance and how quickly will I receive it?

In general, recipients of Community Project Funding will be contacted by the appropriate agency or office that oversees the account from which your project received funding. This cannot happen until the appropriations bill in which your project was listed is signed into law. The timing varies between departments and agencies – some may start the process within several weeks, others may take several months after the bill's enactment into law.

In most cases, you will have to complete and submit a grant application outlining the project's goals, cost estimates and other requirements. You will work with a program or contract officer to complete these steps; they may have questions or additional requirements that could affect the timing of the obligations or outlay of funding to your organization.

The process of accessing funding and the time it takes to complete the necessary steps, surprises many recipients who expect the money to be provided immediately.

Please be sure to take this into account when submitting a request.

# Can I depend on receiving Community Project Funding for the same project more than once?

Generally, no. Most successful requests are one-time infusions of funding, generally used to launch a project or partially contribute towards the total cost of a project.

Given the limitations on the appropriations process for Community Project Funding, there is no guarantee that Congress will support a project for more than one year. However, you should discuss the needs of your project with your Congressional sponsor(s) if you believe that federal support will be needed beyond a single fiscal year.

# Other Federal Funding Resources

The Community Project Funding process is highly competitive, and while there are many worthy projects that deserve support, funding limitations prevent many from receiving funding through the Congressional appropriations process. However, it is important to note that Community Project Funding represents only a small fraction of the discretionary funding available through competitive grants, loans, and other opportunities.

Below are a number of useful resources to explore other federal funding opportunities. Each Congressional office has staff dedicated to assisting organizations with seeking and applying for grants; you are strongly encouraged to contact your Congressional representatives to discuss how you can access any assistance from your federal elected officials.

# **Key Resources**

#### www.Grants.gov

Looking for other federal funding opportunities? At Grants.gov, organizations can search and apply for competitive grants from 26 different federal agencies. Grants can be searched by agency, type of applicants, intended purposes, and more.

#### www.SAM.gov

The official U.S. government website for people who make, receive, and manage federal awards.

#### www.GovLoans.gov

Interested in finding out which loans or benefits you may be eligible for? Here you can learn more about federal loans, determine which loans may be right for you, and more.

#### www.Benefits.gov

This tool will help you figure out what government benefits you may be eligible for. It also provides information on how to apply for these programs.

#### www.USA.gov

The official guide to US Government Information and Services.